

67th Annual Meeting of the International Whaling Commission

BUDGETARY SUB-COMMITTEE

17.00 Hrs Thursday 6 September 2018, at the Costao do Santinho Resort, Florianopolis, Brazil

DRAFT AGENDA and annotations

1. INTRODUCTORY ITEMS

- 1.1 Appointment of Chair [Lisa Phelps, USA, is proposed]
- 1.2 Appointment of Vice Chair
- 1.3 Appointment of Rapporteurs
- 1.4 Review of Documents
- 1.5 Observer Participation [Relevant Rules of Procedure are given at the end of this agenda]

2. ADOPTION OF AGENDA

3. AUDITED FINANCIAL STATEMENTS FOR PREVIOUS FINANCIAL YEARS

Two sets of accounts have been produced since the Commission last met in October 2016. Both sets of statements have been audited and have received an unqualified opinion. This agenda item gives an opportunity for the Budgetary Sub-committee to comment upon the accounts in accordance with Financial Regulation C.5.

The IWC's financial year is January-December.

3.1 Audited accounts for financial year ending 31 December 2016

- 3.1.1 Introduction by the Executive Secretary
- 3.1.2 Discussions and recommendations

3.2 Audited accounts for the financial year ending 31 December 2017

- 3.2.1 Introduction by the Executive Secretary
- 3.2.2 Discussions and recommendations

4. FORECAST OUTTURN POSITION 2018

The forecast outturn is an estimate of the financial position at the end of the current year based upon income and expenditure to date and expected activity for the rest of the year. This agenda item gives an opportunity for the Budgetary Sub-committee to comment upon the forecast outturn in accordance with Financial Regulation D1.a.

- 4.1 Introduction by Secretary for the 2018 financial year forecast outturn
- 4.2 Secretary's report on financial contributions and voting status
- 4.3 Discussions and action arising

5. REVIEW OF PROPOSED BUDGET

An important function for the Budgetary Sub-Committee (BSC) is to make recommendations on the Commission's future budget to the Finance and Administration Committee.

At its meeting in May 2018, the Bureau proposed two budget options to recommend to the Commission, including a preferred option, and these are the options being considered under this budget item.

5.1 Executive Secretary's introduction to the budget 1 January 2019 to 31 December 2020, including recommendations for NGO, Observer and Media fees

5.2 Consideration of additional requests arising from other Commission bodies

5.3 Discussions and action arising

6. SCIENTIFIC COMMITTEE FUTURE WORK PLAN AND RESEARCH BUDGET REQUEST

The Budgetary Sub-committee will receive the Scientific Committee's proposed two-year work plan and associated request for use of research funds in 2018 and 2019.

6.1 Report of the Scientific Committee

6.2 Discussions and action arising

7. INDEPENDENT REVIEW PANEL REPORT

Resolution 2016-1 on Enhancing the Effectiveness of the International Whaling Commission initiated an independent review of the institutional and governance arrangements of the IWC. This item allows the Budgetary Sub-committee to discuss and comment on the report of the independent reviewers.

8. BUDGETARY SUB-COMMITTEE MEMBERSHIP

Membership of the Budgetary Sub-committee is through rotation of Contracting Governments. Two seats are allocated to Contracting Governments in each Capacity to Pay Group, and Governments serve for three years with membership then passing on in alphabetical order. Two open seats are also available to any Contracting Government.

The Secretary will introduce a list of current and future Budgetary Sub-committee members.

9. SUMMARY OF RECOMMENDATIONS TO THE F&A COMMITTEE

The Budgetary Sub-committee is tasked with developing the Commission's budget. Accordingly, its recommendations must include:

9.1 A recommendation in regard to the forecast outturn position for the current year ending 31 December 2018

9.2 A recommendation in regard of the level for the NGO, Observer and Media fees for the biennial period 2019/2020

9.3 A recommendation in regard to the proposed budget for 2019/2020

10. ADOPTION OF THE REPORT

The Chair will propose to adopt the report by correspondence.

TERMS OF REFERENCE

At IWC51 in 1999 the Commission agreed to establish a Budgetary Sub-committee to review income and expenditures and proposed budgets to help expedite the work of the full Finance and Administration Committee (*Ann. Rep. Intl. Whaling Comm. 1999: 46*). It first met at IWC52 in 2000.

ADMISSION OF OBSERVERS

Rule of Procedure C.2

2. Observers accredited in accordance with Rule [of procedure] C.1.(a) and (b) are admitted to all meetings of the Commission and the Technical Committee, and to any meetings of Committees and all subsidiary groups of the Commission and the Technical Committee, except the Commissioners-only meetings, meetings of the Bureau and closed meetings of the Finance and Administration Committee.

SPEAKING RIGHTS FOR OBSERVERS

Rule of Procedure C.3

3. Observers accredited in accordance with rule C.1.(a) and (b) will have speaking rights during Plenary sessions and sessions of Commission subsidiary groups and Committees to which they are admitted to under C.2, in accordance with the Rules of Debate of the Commission. Observers might also submit documents for information to the delegations and observers participating in such sessions, provided these are submitted through the Secretariat at least 48 hours before the session in which they are intended to be made available, and are duly authored or endorsed by the accredited organisation making the submission, which is to be held responsible for its contents.

Rules of Debate Paragraph A

A. Right to Speak

1. The Chair shall call upon speakers in the order in which they signify their desire to speak, with the exception of accredited Observers, which should be allowed to speak only after all Commissioners desiring to speak do so. As a general rule, Observers will only be allowed to speak once at each Agenda item under discussion, and at the discretion of the Chair.