

Draft Agenda
IWC Bureau Meeting
25 May 2020
18:00-22:00

Venue: IWC, Red House, 135 Station Road, Impington, UK
Video conferencing will be available by Zoom

Tea, coffee and light refreshments will be available during the meeting

1. Welcome from the Chair
2. Appointment of Rapporteur
3. Adoption of Agenda
4. Minutes from last meeting (<https://archive.iwc.int/?r=9960>)
5. Finance and Administration Matters
 - 5.1 2019 Financial Statements
 - 5.2 2020 Forecast Position
 - 5.3 Update on Collection of Financial Contributions
This item will include information on the collection of financial contributions in other IGOs as requested by the Bureau in Ljubljana in October 2019.
 - 5.4 Budget options for 2021-2022
 - 5.5 Budget Reform Strategy
6. Governance Review and WG-OE
 - 6.1 Outreach
 - 6.2 Comments received from IWC member governments and accredited observers
 - 6.3 Secretariat comments, including proposed revisions to Terms of Reference and Rules of Procedure for Credentials
 - 6.4 Feedback from IWC Sub-Committees
 - 6.5 Next steps for proposals to be taken to IWC68
7. Update from the Executive Secretary
 - 7.1 Red House options
 - 7.2 Staffing update
 - 7.3 Draft MOU between IWC and CCAMLR
 - 7.4 Secretariat portion of WG-OE (per Resolution 2018-1, Annex B):
 - 7.4.1 Strategic Plan
 - 7.4.2 Proposed revisions to Rules of Procedure Section H
8. Progress on Commission intersessional work and updates by other Committees/Sub-committees: relevant chairs will provide a one-page summary to append to the Bureau report.
 - 8.1 Questions or comments on the Chairs' reports
 - 8.2 Discussion of vacant Chair/Vice-Chair and rotational positions on various Sub/Committees
9. Preparations for IWC68
 - 9.1 Draft agenda
 - 9.2 Schedule Amendments, Resolutions and any other anticipated issues
 - 9.3 Process and logistical issues
10. AOB

Documents for the meeting (numbered by agenda item)

NB: all documents are available either by the link in the list below or on the SharePoint site

3. Agenda
4. Minutes from October 2019 Bureau meeting (<https://archive.iwc.int/?r=9960>)
5. Financial documents
6. WG-OE draft papers [<https://archive.iwc.int/?c=29736>] and summary of Secretariat comments, including proposed revisions to Terms of Reference and Rules of Procedure for the Credentials Committee.
7. Secretariat Update – one paper including:
 - Red House options
 - Updated list of staff at the Red House and any proposed changes
 - Proposed edits to the Rules of Procedure for Section H
 - Strategic Plan update
 - Issue of Bureau travel budget
8. Intersessional Work
 - Reports from each Sub-Committee Chair
 - List of Sub/Committee leadership vacancies to be filled (Secretariat to provide)
9. IWC68
 - Draft agenda
 - Background information on process and logistical issues