

IWC Bureau Meeting – Spring 2018: Consolidated Minutes of Parts 1 and 2

Minutes of Part 1 of the Spring, 2018 Bureau Meeting, held at 1400 on 23 April in Bled, Slovenia

- In person: Hideki Moronuki, Hiroyuki Morita, Kazafumi Aoki (**Japan**)
Andrej Bibic (Vice Chair) (**Slovenia**)
Horace Walters, (**St Lucia**)
Rebecca Lent, Katie Penfold, Kate Wilson (**Secretariat**)
- By phone Miguel Iniguez, (**Argentina**)
Suzi Heaton, Paula Perrett, Hilary Anderson (**Australia**)
Hermano Ribeiro (IWC67 Host) (**Brazil**)
Carolyn Doherty, Lisa Phelps (**USA**)
- Apologies Joji Morishita (Chair), (**Japan**)
Benson Nutsukpui, (**Ghana**)
Susan Imende (SC68a Host) (**Kenya**)
Ryan Wulff (Chair of F&A) (**USA**)

1) Welcome from the Chair

The Vice Chair of the Commission welcomed everyone to this first part of the Spring Bureau meeting and explained that he would be chairing the initial session as the Chair was unable to attend. It was agreed that the first session would be used to initiate discussions but no agenda item would be closed and all items could be subject to further discussion at the second meeting on 7 May.

2) Appointment of Rapporteur

It was agreed that the Secretariat would rapporteur.

3) Adoption of Agenda

The agenda was adopted without amendment. The flexibility shown by participants joining the call very early or very late in various time zones was both acknowledged and appreciated, and it was agreed that this meeting should be limited to 2 hours.

4) Financial Position of the IWC

It was noted that work on the Financial Position of the IWC and Governance Review will need to be closely interlinked going forward.

4a & b: Audited Accounts and Commentary on the 2017 Financial Position

The Secretariat reported that, for the second consecutive year, IWC's auditors had given an 'unqualified opinion' on the IWC accounts, meaning that they show a true and fair position of the Commission's financial position. The Secretariat also reported that the overspend for 2017 was approximately £10,000. This was £17,000 lower than forecast at last September's Bureau meeting, largely due to a lower than budgeted recruitment cost for the Executive Secretary post, and savings achieved during the 6-month Executive Secretary vacancy. Other expenditure was broadly in line with expectations.

4c: Proposed Budget Action Plan

Recalling that the Bureau had requested comprehensive analyses to help address the budgetary challenges, the Secretariat introduced a paper designed to achieve increased financial transparency and facilitate a full debate by presenting the widest possible range of options going forward.

The Secretariat summarised the reasons for the current financial position, primarily a freeze in Contracting Government contributions since 2013, increased rates of inflation, in part fuelled by Brexit-related volatility, and a rapidly expanding IWC work programme.

The Secretariat paper forecasts the position for 2018 as an overspend of around £52,000. Whilst the Secretariat has identified a technical accounting solution to cover some of this year's overspend, it is a one-off for 2018 (see below), and long-term strategic action is required.

Regarding the 2018 overspend specifically, the Bureau welcomed a technical accounting solution proposed by the Secretariat. The Commission purchased the Red House building in 2016 and has since replaced the windows. Capital accounting standards allow the Commission to spread the cost of the windows over the life of this improvement. This provides us a short-term solution to the problem for 2018 as c.£42,000 payment can be converted into annual payments of £1700 per year. It was agreed that this could provide a partial solution to the problem in 2018 but stressed that this does not solve the long-term problem.

In the long term, and assuming that the shortfall will not likely be met by Contracting Government contributions alone (which would require a 7.7% increase in the first year) the Secretariat offered a series of options for balancing the budget and included analysis of the advantages and disadvantages of each.

The Secretariat also suggested that Bureau members inform them if any further modelling or additional information would help the Bureau to reach decisions on the most viable options at their second (May 7) meeting. This work could be done over the next few days and additional information circulated prior to the next meeting.

In a wide-ranging discussion the following points were made:

- A modest increase in Contracting Governments' contributions would not be unreasonable, particularly as contributions have not materially increased since 2013;
- It was noted that the Secretariat Management Team had agreed to a below cost of living pay award and recommended that this kind of measure should not be repeated as Secretariat staff should not 'take a hit' to help balance the books;
- It was also suggested that Secretariat resources were already stretched and their budget should not be reduced;
- The Bureau confirmed its earlier request for a paper from the Secretariat on how the General Fund and the Meetings Fund should be administered in the future;
- It was also agreed that greater transparency regarding the Scientific Committee budget process was required and this information should be available earlier in the Commission's decision-making process in order to assess more fully, the relationship between SC work programmes and the priorities of the Commission.
- It was also noted that a large (up to 7.7%) increase in Contracting Government contributions would be particularly difficult to 'sell' to Contracting Governments when a number of members have overdue or unpaid contributions;
- A tighter and more specific work programme might be required to enable the IWC to work within its resources.
- Consideration is needed regarding how new project/work requests can be incorporated into the budget process at an earlier stage.
- Voluntary Funded work does have resource implications for Secretariat staff and a long-term view of resource implications should be taken when projects are assessed.

The Secretariat was thanked for its hard work, helpful analysis and cost savings achieved to-date. The Bureau discussed the options and requested additional modelling be completed by the Secretariat focusing on the options considered most viable, in order to inform further discussions in the Part 2 meeting on 7 May (see below, Minutes of Part 2, agenda item 9).

The steps between now and the Commission meeting were also discussed and it was confirmed that the Bureau would seek to identify some financial proposals in conjunction with the Budgetary Sub-Committee who would then bring them forward to the Finance and Administration Committee. It was stressed again that this work must move forward in parallel with discussions on the Governance Review.

5) Governance Review

The Chair of the Operational Effectiveness Working Group (OEWG) was thanked for organising an in-person meeting in Bled on May 6, and it was stressed that it will be important to manage expectations: the Governance Review Report contains wide-ranging recommendations and there will be a lot of discussion and steps undertaken before any Commission proposals are finalised.

It was also clarified that the in-person meeting will not be the only opportunity to participate in this debate and intersessional work via correspondence will follow.

The Chair of the OEWG agreed to report back to the May 7 Bureau meeting, the significant outcomes from the OEWG meeting.

6) Update on logistics and agenda for IWC67 Commission Meeting in Florianopolis

It was reported that an update from Brasilia was expected very soon and the Secretariat agreed to check whether they had heard anything from the Ministry of Environment in Brazil.

Clarification was still required over financial arrangements but otherwise, the Secretariat reported that all is going well.

Regarding the Schedule for IWC67, it was agreed that 5 days will be required for plenary.

7) Aboriginal Subsistence Whaling

The Secretariat reported that the Aboriginal Subsistence Whaling Working Group (ASWWG) meeting was a success. All proposed strike limits have been received and will now be subject to review by the Scientific Committee. It was agreed that the Secretariat would seek permission to share the draft ASWWG report with Bureau members, to maximise transparency and discussion time.

The importance of information flow was stressed and it was clarified that the revised timeline (Table 2 which was finalised at the ASWWG workshop and will be piloted at IWC67) was designed with the intention of ensuring early exchange of information.

8) Any other Schedule Amendments or Resolutions at IWC67

The Government of Brazil confirmed that a Schedule Amendment regarding the South Atlantic Sanctuary will be submitted. The Bureau confirmed that the deadline for circulating Resolutions and Schedule Amendment is 60 days before the meeting (12 June).

The Government of Japan reported that a proposal was under consideration regarding the 'Way Forward' debate which was initiated at IWC66. Decisions had not yet been taken on how best to progress this work but comments and suggestions from all Contracting Governments were sought.

The Chair of the Operational Effectiveness Working Group meeting reported that it was possible this group would seek a Resolution to progress their work, but no decisions had yet been taken.

9) 2019 Scientific Committee Meeting: update on Kenya and alternative venues

Issues with visas and dial-in technology prevented participation from the Government of Kenya and it was hoped they would be able to be present at the second Bureau meeting on 7 May.

The Secretariat reported that a suitable venue had been identified. Costs remained high (c.£185,000 over-budget). The Secretariat had proposed that the Government of Kenya pay a venue deposit of 80% which would cover most of this overspend and mitigate financial risk to the Commission. It was hoped that this would be paid this week to allow the Commission to proceed with a successful meeting in Nairobi. Timing is now critical as two of our three alternative venues have taken other bookings. There is a real risk of losing the third and final alternative venue and it was agreed that a final decision must be taken at the 7 May Bureau meeting, and that this decision depends on the venue deposit being paid by the Government of Kenya.

10) Secretariat Paper on Hosting IWC Meetings

As discussed at the September 2017 Bureau Meeting, the Secretariat presented a new document designed to clarify responsibilities, and timelines for hosting an IWC Commission meeting. Two other documents are also being prepared on hosting the Scientific Committee and hosting Workshops to create a suite of three documents covering the different scale IWC meetings. These can be handed to anyone who might be interested and will give a clear picture of what is involved.

The paper includes a fully costed default venue which will be used to set the meeting budget. The default venue will be booked on an agreed date unless a government comes forward with a full proposal before this time.

The paper proposes that any costs over and above those required to hold the meeting at the default venue would be met by the host country. The Secretariat stressed that they would be pleased to work with any prospective hosts to calculate the cost of hosting in their country to see if it is financially feasible. This would be confidential and there would be no obligation to proceed if the costs proved to be unaffordable.

11) Secretariat Paper on Supporting Meeting Participation of Governments of Limited Means

The last Bureau meeting in September 2017 also requested a paper on ways to encourage and increase participation from governments of limited means. The Secretariat introduced a paper which analysed contributions received since the establishment of the voluntary fund in 2016, discussed lessons learned and how to improve the experience of new, funded delegates attending an IWC meeting for the first time.

The paper also looked at non-financial barriers to participation and different types of participation at the IWC. The aim of the paper was to facilitate discussion.

The Bureau agreed this built upon the Resolution establishing the voluntary fund in 2016 and was an important step. The Bureau also stressed the importance of raising awareness of this fund and the application process. It was agreed that applications to attend the next Commission meeting should be analysed to see if any lessons can be learnt. It was also underscored that the potential benefit of increased participation from governments of limited means is a two-way street. As well as increasing inclusivity and capacity-building, long-standing IWC attendees could learn from newcomers.

12) F&A Draft Agenda for IWC67

It was agreed that Bureau members take a look at the draft circulated by the Secretariat and defer discussions until the 7 May.

13) Bureau Membership

It was noted that mandates are expiring for a number of Bureau members at IWC67 and a degree of continuity is required. The Chair of F&A and Vice Chair will provide remain as Bureau members but further consideration should be given to this issue. The Bureau also noted the need for representation reflecting the range of views and location of countries across the Commission.

The absence of a participant from the Government of Ghana was also flagged and it was agreed that the Secretariat would contact Ghana as well as COMHAFAT/ATLAFCO to see if the situation had changed.

14) AOB

None

The Chair thanked all attendees for the constructive debate and for their flexibility and commitment, particularly those in anti-social time zones or suffering jet lag. The second half of the meeting will take place on 7 May and all agenda items remain open until then.

Minutes of Part 2 of the Spring, 2018 Bureau Meeting, held at 1600 on 7 May in Bled, Slovenia

- In person: Joji Morishita (Chair), Hideki Moronuki, Hiroyuki Morita, Kazafumi Aoki **(Japan)**
Andrej Bibic (Vice Chair) **(Slovenia)**
Ryan Wulff (F&A Chair), Lisa Phelps (Operational Effectiveness Working Group & Budgetary Sub-Committee Chair), Carolyn Doherty, **(USA)**
Miguel Iniguez **(Argentina)**
Nick Gales, Mike Double, Suzi Heaton, Paula Perrett **(Australia)**
Horace Walters, **(St Lucia)**
Othniel Mwabili Nina Wambiji (SC68a Host) **(Kenya)**
Rebecca Lent, Katie Penfold, Kate Wilson **(Secretariat)**
- By phone: Hermano Ribeiro, (IWC67 Host) **(Brazil)**
- For Item 4: Lorenzo Rojas-Bracho (Chair of Conservation Committee) **(Mexico)**
- For Items 4/5: Caterina Fortuna (outgoing Scientific Committee Chair) **(Italy)**
Robert Sudyam (incoming Scientific Committee Chair) **(USA)**
- Apologies: Emmanuel Mantey Mensah, **(Ghana)**

NB: The previously agreed order of agenda items was re-arranged to accommodate the participation of non-Bureau members for certain items. (Original numbering is indicated).

1) Welcome from the Chair

The Chair welcomed all participants and thanked the Vice Chair for a productive first meeting on 23 April.

2) Appointment of Rapporteur

It was agreed that the Secretariat would rapporteur.

3) Adoption of Agenda and Minutes of Part I Meeting

The agenda was adopted at Part 1 of the meeting (23rd April).

The Minutes of that meeting were adopted and it was agreed that the Minutes for Parts 1 and 2 of the meeting should be combined into a single document.

4) Governance Review (agenda item #5 on original agenda)

The Chair summarised the current position on the Governance Review Report which was published on 26 April. It was stressed that this was the first of many steps in a process which would be consultative and inclusive.

The Chair welcomed the timing of the Report which had enabled the Scientific Committee to hold preliminary discussions at its 2018 annual meeting, and stressed that all subsidiary groups of the Commission would be involved in the process, and that the Commission has not yet sought views on the Report and so all impressions at this stage are informal and tentative.

The Chair of the Operational Effectiveness Working Group (OEWG) summarised the outcomes of OEWG discussions so far, as the OEWG is the group tasked with receiving the report and providing advice to the Commission on the way forward.

Both the OEWG and the Bureau agreed that it would be a mistake to start looking at individual recommendations contained in the report at this stage. Rather, the OEWG would map a way forward for handling this Report and the Governance Review process as a whole, and would ask the Commission at IWC67 to reassign this task to the OEWG over the next intersessional period. The OEWG had considered a

Resolution as the best way to seek this mandate from the Commission. The OEWG had also suggested submitting an Annex to their report which listed recommendations which it believed were helpful, uncontroversial and relatively easy to implement quickly.

It was noted that, whilst some of the recommendations might be easy to implement, others had far-reaching implications including financial and political, and effected multiple subsidiary bodies of the Commission, so an effective review process would be lengthy and likely to extend beyond IWC68. It was stressed that this did not mean that the Secretariat and subsidiary bodies of the Commission should halt work already underway to enhance efficiency and financial procedures, and improve processes.

The outgoing Chair of the Scientific Committee (SC) summarised discussions held on the Governance Review Report during the SC Meeting. A Working Group paper had been produced which had identified 18 of the 39 recommendations as relevant to the SC. The paper sought to clarify SC working methods and suggest constructive approaches to those recommendations which the Group felt were valid. The SC Group had also made some comments regarding the methodology used by the Review Panel. This paper will be appended to this year's SC report. The outgoing SC Chair also stressed that the SC is a proactive body and has formed an intersessional correspondence group to consider improvements to working methods, irrespective of what happens with the Governance Review.

The Bureau agreed that it would be helpful to ask one of the Review Panel members to attend IWC67 in order to improve the Commission's understanding of the report. It was suggested that the Brazilian panel member, Fabio Hazin, be invited. The Bureau noted that a small amount of money remained in the Governance Review budget. If Mr Hazin is available, travel costs would be reduced. The Bureau proposed that, subject to the Commission's agreement (which should be sought via Circular) an invitation should be issued as soon as possible to allow time for arrangements.

The Secretariat noted that Secretariat staff had not yet had an opportunity to digest or discuss the report which was published at a very busy time, just prior to the SC meeting. Discussions will take place shortly and feedback will be provided via the OEWG and the Bureau. The Secretariat noted that the Governance Review Report included recommendations on Secretariat structure and budget implications, and strategic direction from the Bureau and the Commission would be very helpful.

5) Update on 2019 SC Meeting *(agenda item #9 on original agenda)*

The Secretariat expressed thanks to SC delegates from the Government of Kenya with whom discussions had been held over the last two weeks. This enabled the Secretariat to confirm that arrangements are on track for a successful SC meeting in Kenya next year.

Bureau participants representing the Government of Kenya confirmed that, in response to a request from the Secretariat for a firmer financial commitment, Treasury approval had been sought and 25M Kenyan shilling was now formally allocated for the Kenyan FY2018-19. This would be used to pay for the venue, covering the predicted budgetary overspend and mitigating financial risk to the IWC.

The incoming SC Chair also thanked the SC delegates from the Government of Kenya for their contribution to the meeting and reported some concerns expressed by the SC Convenors Group regarding security and costs of the meeting. The two issues were connected as security concerns over commuting into the conference venue might limit accommodation choices to only the more expensive options which could reduce the number of funded Invited Participants (IPs) by up to 50%.

The incoming SC Chair stressed the importance of inclusion and engagement with scientists from this region and all over the world, and asked whether there might be more effective ways of doing this than holding the meeting in Kenya when these concerns existed.

The Government of Kenya sought to assure the Bureau and the SC that many large-scale international conferences are held in Nairobi and a range of accommodation options would be available to SC delegates, with buses provided to transport delegates directly to and from the meeting venue.

The Bureau noted the concerns and potential limitations that had been raised by the SC. The Bureau agreed that there were some difficulties and flexible solutions might be required to overcome them and ensure the SC is able to deliver its workplan. The Chair suggested that additional financial support for IPs from member governments might be one solution.

The Bureau thanked the Government of Kenya for all its hard work and agreed that the criteria set down by the Bureau and the Secretariat had been met. The Bureau confirmed the venue for the 2019 SC Meeting will be the Safari Park Hotel and the meeting (including pre-meetings) will be held from 7-23 May.

6) Update on the Logistics and Agenda for IWC67 in Florianopolis

The Secretariat confirmed that positive meetings had been held with members of the Brazilian delegation in the margins of the SC, and good progress has been made. A final site visit will be conducted shortly.

The timetable of meetings was discussed. Three potential slots were identified for Bureau meetings, with the middle slot held provisionally on an if-needed basis. The agreed timetable is attached at Annex A.

7) Secretariat Paper on Hosting IWC Meetings (*agenda item #10 on original agenda*)

The paper was introduced and discussed at Part 1 of the Bureau meeting. The Executive Secretary clarified that the paper presented to the Bureau on Hosting Commission Meetings was the first in a suite of three documents which will also include papers on Hosting SC Meetings and Workshops.

The Bureau agreed that these documents will be very useful and that, assuming the papers are accepted by the Commission, they should be highlighted, including during the IWC67 agenda item on Future Hosts.

8) Secretariat Paper on Supporting Meeting Participation of Governments of Limited Means (*agenda item #11 on original agenda*)

This paper was discussed at Part 1 of the Bureau Meeting.

The Bureau agreed that this was a helpful paper and would facilitate Commission discussions on this important issue.

9) Financial Position of the IWC.

The Bureau accepted the audited accounts for 2017.

The Secretariat recapped that a paper presented to Part 1 of the Bureau meeting, which at the request of the Bureau, had set out the full range of options available to address the predicted, long-term budget deficit. At the first meeting, Bureau members had asked the Secretariat to focus on three specific options and provide modelling to further inform the discussion. This modelling was provided to Bureau members in advance of the Part 2 meeting in paper 4e. This paper also proposed a process for incorporating new requests for funding into the budget process.

Budgetary Shortfall

The Bureau thanked the Secretariat for producing the very informative suite of documents that the Bureau had requested, and for the efficiencies and process improvements introduced already into day-to-day operations of the Secretariat.

Stressing that there is no easy solution and it is unlikely that member governments will be able to solve the problem solely through a rise in financial contributions, the Bureau agreed to recommend a hybrid option (attached at Annex B) which combines a rise in member contributions with a reduction in the budget of the SC. Noting that the Bureau is not a decision-making body, this proposal will be put to the Commission in September. It was agreed that it would be helpful to member governments if the Commission was also shown the increase that would be required to solve the budgetary shortfall solely by raising member contributions (attached at Annex C). The Bureau asked the Secretariat to put forward a paper to the Finance and Administration Committee which explained the Bureau's recommendation and background to this proposal.

The Bureau agreed that communication in advance of IWC67 is vital if member governments are to arrive at the meeting with the mandate required to accept the option proposed or an alternative budgetary proposal. The Chair summarised the action taken since the Bureau's first discussions of the budget shortfall in Japan last September: a Circular was issued in October, containing the Minutes of that Bureau meeting and a short paper explaining the cause and extent of the current financial situation.

The Bureau agreed that a similar approach should be taken when the Minutes of this Bureau meeting were circulated and the Chair of F&A proposed to work with the Secretariat to produce a second short paper, updating member governments on the situation, explaining the suggested way forward, and asking all Commissioners to ensure the necessary mandate was in place to enable decisions to be taken at IWC67.

Handling New Funding Requests

The Bureau agreed that greater fiscal discipline was required. New proposals, whether via recommendations of Resolutions, would need to be accompanied by analysis of the financial and human resource implications, and highlight whether or not the work could be accomplished within existing resources. If additional resourcing is required, an indication should also be included of how this might be obtained. It was agreed that this requirement should be included in the short paper circulated with the Minutes (see above).

Financial Contributions

The Secretariat reported that another 4 Contracting Governments have paid their contributions since last reported at Part 1 of the meeting on 23 April.

10) Aboriginal Subsistence Whaling

There was nothing to add to the discussions during Part 1 of the Bureau meeting. The draft Aboriginal Subsistence Whaling Working Group report has now been circulated to Bureau member. It's understood that the SC has assessed each of the proposed catch limits and no problems have been found.

The Bureau noted that the SC has just completed work on the Aboriginal Whaling Management Programme. This extremely complex exercise had taken 24 years and its significance to the IWC could not be over-emphasised. The Bureau applauded those involved and anticipated that this would provide very valuable support to the Commission in this important year of ASW catch limit renewals.

11) Any other Schedule Amendments and any Resolutions

This was discussed in Part 1 of the Bureau meeting and there was nothing further to add.

12) Finance and Administration Committee (F&A) Agenda

The Bureau noted the length of this agenda and the complexity of a number of items. The Chair of F&A suggested that a decision would be taken in conjunction with the OEWG on whether the Governance Review requires a separate F&A agenda item.

13) Bureau Membership

The Bureau noted that the Government of Ghana has now nominated a new IWC Commissioner and Bureau member who had been sent Bureau papers and an invitation to attend the meeting either in-person or by teleconference. Unfortunately no response has been received so far but it's hoped the Commissioner will be available to attend IWC67.

Annex A
IWC67 Draft Timetable

Day	Time	Meeting
Tuesday 4 September	15:00	Bureau Meeting
Wednesday 5 September	10:00	Operational Effectiveness WG
Thursday 6 September	09.00	Aboriginal Subsistence Whaling Sub-committee
	14.00	Working Group on Whale Killing Methods and Welfare Issues
	17.00	Budgetary Sub-committee
Friday 7 September	08:00 - 09:00	Infractions Sub-Committee
	9:00 am – 17:00	Conservation Committee
Saturday 8 September	09:00-17:00	Finance and Administration Sub-Committee
	TBC – if needed	Bureau Meeting
Sunday 9 September	10:00 – 15:00 (tbc)	Private Commissioners' Meeting
	15:00 – 17:00	Bureau Meeting
	15:00 – 17:00	Credentials Committee Meeting
Monday – Friday 10-14 September		67 th Annual Commission Meeting (Opening Session starts at 10.00am on Monday 10 September)

Annex B

Hybrid Model – Inflationary Increase, with the remaining deficit being taken from the Scientific Committee budget (all figures are indicative)

	2019 Budget	2020 Budget			<i>Line Reference</i>
Bank of England forecast inflation*	2.30%	2.20%	% share of income		
INCOME			2019	2020	
All Income					
Financial Contributions	(1,647,803)	(1,647,803)	99.38%	96.91%	1
Observer Registration Fees	0	(42,200)	0.00%	2.48%	2
Voluntary Contributions	0	0	0.00%	0.00%	3
Interest on Financial Contributions	(4,845)	(4,869)	0.29%	0.29%	4
Interest Receivable on Cash	(5,407)	(5,407)	0.33%	0.32%	5
Balances					
TOTAL INCOME	(1,658,055)	(1,700,279)			
			% share of expenditure		
EXPENDITURE			2019	2020	
Net Staffing Costs Subtotal	906,200	933,300	50.78%	50.06%	6
Staff Benefits Subtotal	42,000	43,000	2.35%	2.31%	7
Travel Subtotal	22,220	22,640	1.25%	1.21%	8
Professional/Consultancy Fees	15,200	15,600	0.85%	0.84%	9
Subtotal					
Secretariat Running Costs Subtotal	55,169	56,073	3.09%	3.01%	10
Information Technology Subtotal	67,021	71,837	3.76%	3.85%	11
Meetings Subtotal	276,010	321,300	15.47%	17.23%	12
Bank Charges, Depreciation & Provisions Subtotal	84,900	84,900	4.76%	4.55%	13
Scientific Committee - Research Budget	315,800	315,800	17.70%	16.94%	14
TOTAL EXPENDITURE	1,784,520	1,864,450			15
TOTAL DEFICIT	126,465	164,171			16
OPTION 2: Increase contributions with inflation	(37,899)	(74,985)	2.30%	2.20%	Increase to contributions
Decrease Scientific Committee Research Budget	(88,566)	(89,186)	-28.04%	-0.27%	Reduction to SC budget
REMAINING DEFICIT	(0)	(0)			

Annex C

'Business as Usual' scenario, funded by a contributions increase alone (all figures are indicative)

	2019 Budget	2020 Budget			Line Reference
Bank of England forecast inflation*	2.30%	2.20%	% share of income		
INCOME			2019	2020	
All Income					
Financial Contributions	(1,647,803)	(1,647,803)	99.38%	96.91%	1
Observer Registration Fees	0	(42,200)	0.00%	2.48%	2
Voluntary Contributions	0	0	0.00%	0.00%	3
Interest on Financial Contributions	(4,845)	(4,869)	0.29%	0.29%	4
Interest Receivable on Cash Balances	(5,407)	(5,407)	0.33%	0.32%	5
TOTAL INCOME	(1,658,055)	(1,700,279)			
			% share of expenditure		
EXPENDITURE			2019	2020	
Net Staffing Costs Subtotal	906,200	933,300	50.78%	50.06%	6
Staff Benefits Subtotal	42,000	43,000	2.35%	2.31%	7
Travel Subtotal	22,220	22,640	1.25%	1.21%	8
Professional/Consultancy Fees Subtotal	15,200	15,600	0.85%	0.84%	9
Secretariat Running Costs Subtotal	55,169	56,073	3.09%	3.01%	10
Information Technology Subtotal	67,021	71,837	3.76%	3.85%	11
Meetings Subtotal	276,010	321,300	15.47%	17.23%	12
Bank Charges, Depreciation & Provisions Subtotal	84,900 ³	84,900	4.76%	4.55%	13
Scientific Committee - Research Budget	315,800	315,800	17.70%	16.94%	14
TOTAL EXPENDITURE	1,784,520	1,864,450			15
TOTAL DEFICIT	126,465	164,171			16
OPTION 1: increase contributions to cover the deficit	(126,465)	(164,171)	7.67%	2.13%	Increase to contributions
REMAINING DEFICIT	0	0			

Percentages show proportion of total expenditure