

## 69<sup>th</sup> Annual Meeting of the International Whaling Commission

### BUDGETARY SUB-COMMITTEE (BSC)

Thursday, 29 August 2024, Virtual, 14:00-15:30 and 16:00-17:30 BST

#### PROVISIONAL AGENDA *and annotations*

##### 1. INTRODUCTORY ITEMS

- 1.1 Appointment of Chair *[Margie Eddington, Australia, is proposed]*
- 1.2 Appointment of Vice Chair
- 1.3 Appointment of rapporteurs
- 1.4 Review of documents
- 1.5 Observer participation *[Relevant Rules of Procedure are given at the end of this agenda]*

##### 2. ADOPTION OF AGENDA

##### 3. AUDITED FINANCIAL STATEMENTS FOR PREVIOUS FINANCIAL YEARS

*Two sets of accounts have been produced since the Commission last met in-person in September 2022. All sets of statements have been audited and received an unqualified opinion. This agenda item gives an opportunity for the BSC to comment upon the accounts in accordance with Financial Regulation C.5.*

*The IWC's financial year is January-December.*

- 3.1 Audited accounts for the financial year ending 31 December 2022
  - 3.1.1 Introduction by the Executive Secretary
- 3.2 Audited accounts for the financial year ending 31 December 2023
  - 3.2.1 Introduction by the Executive Secretary
- 3.3 Committee discussion and recommendations

##### 4. FORECAST OUTTURN POSITION 2024

*The forecast outturn is an estimate of the financial position at the end of the current year based upon income and expenditure to date and expected activity for the rest of the year. This agenda item gives an opportunity for the BSC to comment upon the forecast outturn in accordance with Financial Regulation D1.a.*

- 4.1 Introduction by the Executive Secretary for the 2024 financial year forecast outturn.
- 4.2 Report on the Scientific Committee's spending.
- 4.3 Secretary's report on financial contributions and voting status.
- 4.4 Committee discussions and actions arising

##### 5. REVIEW OF PROPOSED BUDGET

*An important function for the BSC is to make recommendations on the Commission's future budget to the Finance and Administration Committee.*

*The BSC chair has developed a balanced budget proposal for the 2025-26 biennium, in consultation with the Secretariat's Head of Finance. The proposal demonstrates a balanced budget which has been reviewed and supported by the Bureau.*

- 5.1 Introduction by the BSC Chair of the overall budget situation and context.
- 5.2 BSC Chair's presentation of proposed budget for 1 January 2025 to 31 December 2026.
  - 5.2.1 Discussion of the Scientific Committee's research budget request.
  - 5.2.2 Discussion of recommendations with financial, human, or other resource implications.
- 5.3 Recommendations for NGO, Observer & Media fees.
- 5.4 Committee discussions, actions arising and recommendation of a preferred budget option.

## 6. BUDGETARY SUB-COMMITTEE MEMBERSHIP

*Membership of the BSC is through rotation of Contracting Governments. Two seats are allocated to Contracting Governments in each capacity to pay group, and Governments serve for four years with membership then passing on in alphabetical order.*

*The Secretary will introduce a list of current and future BSC members.*

- 6.1 BSC leadership roles
- 6.2 Confirm any outgoing and continued membership
- 6.3 Discussion of engagement and participation

## 7. SUMMARY OF RECOMMENDATIONS TO THE F&A COMMITTEE

*The BSC is tasked with developing the Commission's budget. Accordingly, its recommendations must include:*

*A recommendation in regard to the 2022 and 2023 accounts and forecast outturn position for the current year ending 31 December 2024.*

*A recommendation in regard of the level for the NGO, Observer and Media fees for the biennial period 2025/2026.*

*A recommendation in regard to the 2025-2026 budget proposal, of a preferred budget option.*

## 8. ADOPTION OF REPORT

*The Chair will propose to adopt the report by correspondence.*

## **TERMS OF REFERENCE**

At IWC 51 in 1999 the Commission agreed to establish a Budgetary Sub-committee to review income and expenditures and proposed budgets to help expedite the work of the full Finance and Administration Committee (*Ann. Rep. Intl. Whaling Comm. 1999: 46*). It first met at IWC 52 in 2000.

## **ADMISSION OF OBSERVERS**

Rule of Procedure C.2

2. Observers accredited in accordance with Rule [of procedure] C.1.(a) and (b) are admitted to all meetings of the Commission and the Technical Committee, and to any meetings of Committees and all subsidiary groups of the Commission and the Technical Committee, except the Commissioners-only meetings, meetings of the Bureau and closed meetings of the Finance and Administration Committee.

## **SPEAKING RIGHTS FOR OBSERVERS**

Rule of Procedure C.3

3. Observers accredited in accordance with rule C.1.(a) and (b) will have speaking rights during Plenary sessions and sessions of Commission subsidiary groups and Committees to which they are admitted to under C.2, in accordance with the Rules of Debate of the Commission. Observers might also submit documents for information to the delegations and observers participating in such sessions, provided these are submitted through the Secretariat at least 48 hours before the session in which they are intended to be made available, and are duly authored or endorsed by the accredited organisation making the submission, which is to be held responsible for its contents.

Rules of Debate Paragraph A

### **A. Right to Speak**

1. The Chair shall call upon speakers in the order in which they signify their desire to speak, with the exception of accredited Observers, which should be allowed to speak only after all Commissioners desiring to speak do so. As a general rule, Observers will only be allowed to speak once at each Agenda item under discussion, and at the discretion of the Chair.