

69th Meeting of the International Whaling Commission

FINANCE AND ADMINISTRATION COMMITTEE

14:00-15:30 and 16:00-17:30 (BST) Friday, 30 August 2024, Virtual
16:00-17:30 (BST) Thursday, 5 September, Virtual

PROVISIONAL AGENDA *With annotations*

1. INTRODUCTORY ITEMS

- 1.1 Appointment of Chair *[Ryan Wulff, USA, is proposed]*
- 1.2 Appointment of Rapporteur
- 1.3 Review of Documents
- 1.4 Observer Participation *[Relevant RoP are given at the end of this agenda]*

2. ADOPTION OF AGENDA

3. ADMINISTRATIVE MATTERS

3.1 Report of Confidential Communications

Rule of Procedure P.3. requires the Executive Secretary to report any confidential communications arising during the preceding year to the Commission, or Bureau in the years when the Commission does not meet. This item allows the Secretary to make a report.

3.2 Meetings of the Commission

3.2.1 Results of the feedback surveys from SC69A & B

These items will provide a report to update the Committee on the results of the feedback survey conducted after the SC69A & B meetings and encourage attendees to participate in the survey after the IWC69 meeting.

3.3 Report on the Voluntary Assistance Fund for Governments of Limited Means

This item will update the Committee on the fund, including voluntary contributions, what has been accessed to date and any further developments.

3.4 Proposed agreements with other organisations

This item seeks the Committee's views on the proposed terms of the Memorandum of Understanding (MoU), Letter of Intent (LoI) and Letter of Agreement (LoA) between the IWC and other organisations.

3.4.1 Memorandum of Understanding (MoU) with Pelagos Sanctuary

3.4.2 Memorandum of Understanding (MoU) between IWC and the Permanent Commission for South Pacific (CPPS)

3.4.3 Letter of Intent (LoI) between IWC and SPAW

3.5 IWC Headquarters update

This item will update the Committee on the IWC headquarters building and progress to date on the sale.

3.6 Review and closure of items on the Database of Recommendations (DoR)

This agenda item allows the Committee to either confirm or challenge the Secretariat's recommendation to close off or amend F&A items within the DoR.

4. INTERSESSIONAL WORKING GROUPS

4.1 Report of the Standing Working Group for Operational Effectiveness (WG-OE)

At IWC64 in 2012, the Commission endorsed a recommendation from the F&A Committee to establish a working group on Operational Effectiveness and Cost-Saving Measures.

This item will update the Commission on the progress of work to date on:

- 4.1.1 Quorum
- 4.1.2 Exceptional circumstances
- 4.1.3 Align suspension of voting rights with biennial meeting schedule
- 4.1.4 Payment plans
- 4.1.5 Other items

4.2 Voluntary Conservation Fund Steering Group

This agenda item will consider the report from the Steering Group.

4.3 Creation of a new Intersessional Correspondence Group for Fundraising

This agenda item will consider a draft Terms of Reference to initiate this new group and recommend to the Commission its inception.

4.4 Reports from other Committees or Working Groups as appropriate

5. FINANCIAL IMPLICATIONS OF PROPOSED RESOLUTIONS AND SCHEDULE AMENDMENTS

This item allows for discussion of any proposed Resolutions and Schedule Amendments which may require the input of the F&A Committee, including those which may have an impact on Secretariat staff and resources.

The WG-OE may propose changes in the RoP and/or Terms of Reference.

- 5.1. Resolution on Food Security
- 5.2. Resolution for the Implementation of a Conservation and Management Program for Whale Stocks aimed towards the lifting of the moratorium and orderly development of the whaling industry

- 5.3. Resolution on Co-operation with CCAMLR in Antarctica
- 5.4. Resolution on synergies between the IWC, the Kunming-Montreal Global Biodiversity Framework and the BBNJ Agreement
- 5.5. Resolution on International Legal Obligations in Commercial Whaling Activities
- 5.6. Schedule Amendment on South Atlantic Whale Sanctuary

6. FURTHER INFORMATION ON PREVIOUSLY APPROVED RESOLUTIONS AND SCHEDULE AMENDMENTS

This item allows for discussion on any previously approved Resolutions and Schedule Amendments which have further information to be shared with the Commission.

- 6.1. Further financial insight on the Resolution on Marine Plastic Pollution – IWC68

7. FINANCIAL CONTRIBUTIONS FORMULA

This is a standing agenda item which provides an opportunity for discussion on the formula for calculating financial contributions.

8. PROPOSED RULES OF PROCEDURE AND FINANCIAL REGULATIONS CHANGES

This is a standing agenda item which provides an opportunity for discussion on proposed Rules of Procedures and Financial Regulation changes.

9. FINANCIAL STATEMENTS, BUDGETS AND OTHER MATTERS ADDRESSED BY THE BUDGETARY SUB-COMMITTEE

These matters have previously been discussed by the Budgetary Sub-Committee at its meeting on Thursday 29 August. This item includes the financial documents required to be presented under financial regulations D1 and D2.

- 9.1. Review of outturn position for 2022 and 2023 and the forecast outturn for 2024

9.1.1. Report of the Budgetary Sub-Committee, including:

- Audited accounts for 2022 and 2023
- The forecast outturn position for 2024
- Recommendation in relation to Observer, NGO and Media fees

9.1.2. Secretary's Report on Financial Contributions and Voting Status

- 9.2. Scientific Committee

9.2.1. Review of prior year spending

9.2.2. Future Workplan and Research Budget Request

9.2.3. Proposed changes to the Rules of Procedure

- 9.3. Consideration of Proposed Budget for 2025 and 2026

9.3.1. Report of the Budgetary Sub-Committee

9.3.2. Discussion of recommendations with financial, human or other resource implications

9.4. F&A Committee Discussions and Recommendations

9.5. Budgetary Sub-Committee Operations

10. BUREAU MEMBERSHIP

The Bureau is constituted under Rule of Procedure M.9. which also describes its membership. This item allows for discussion and nomination of members for the 2-year period to the next Commission meeting. Changes in the membership are expected this year because of the election of new Chair and Vice Chair as well as expiration of two-year terms for some Commissioners.

11. ANY OTHER MATTERS

12. ADOPTION OF THE REPORT

The Chair will propose to adopt the report by correspondence.

TERMS OF REFERENCE

The Finance and Administration Committee shall advise the Commission on expenditure, budgets, scale of contributions, financial regulations, staff questions and other such matters as the Commission may refer to it from time to time (*Rule of Procedure M.8.*)

ADMISSION OF OBSERVERS

Rule of Procedure C.2

2. Observers accredited in accordance with Rule [of procedure] C.1.(a) and (b) are admitted to all meetings of the Commission and the Technical Committee, and to any meetings of Committees and all subsidiary groups of the Commission and the Technical Committee, except the Commissioners-only meetings, meetings of the Bureau and closed meetings of the Finance and Administration Committee.

SPEAKING RIGHTS FOR OBSERVERS

Rule of Procedure C.3

3. Observers accredited in accordance with rule C.1.(a) and (b) will have speaking rights during Plenary sessions and sessions of Commission subsidiary groups and Committees to which they are admitted to under C.2, in accordance with the Rules of Debate of the Commission. Observers might also submit documents for information to the delegations and observers participating in such sessions, provided these are submitted through the Secretariat at least 48 hours before the session in which they are intended to be made available, and are duly authored or endorsed by the accredited organisation making the submission, which is to be held responsible for its contents.

Rules of Debate Paragraph A

A. Right to Speak

1. The Chair shall call upon speakers in the order in which they signify their desire to speak, with the exception of accredited Observers, which should be allowed to speak only after all Commissioners desiring to speak do so. As a general rule, Observers will only be allowed to speak once at each Agenda item under discussion, and at the discretion of the Chair.