

Bureau Meeting Agenda

4 March 2024

10:00 – 12:00 London

Held virtually

- 1. Opening of the meeting by the Chair**
 - 1.1. Welcome from the Chair
- 2. Review and Adoption of the Agenda** and adoption of minutes from previous meeting [[DOCUMENT](#) – Bureau Minutes [BUR/2403/02/02](#)]
- 3. Appointment of Rapporteur**
- 4. Status of Financial contributions** [[DOCUMENT](#) – Update on Contributions [BUR/2403/04/01](#)] also see [IWC website](#)
- 5. Updates from the Scientific Committee**
 - 5.1. Work underway for SC69B
- 6. Preparations for IWC69**
 - 6.1. Venue and host arrangements [[DOCUMENT](#) - Secretariat Updates [BUR/2403/07/01](#)]
 - 6.2. Confirmation of arrangements for virtual Sub-Committees including ASW in-person meeting [see [IWC.CCG.1585](#)]
 - 6.3. IWC69 Draft Outline Agenda [[DOCUMENT](#) – IWC69 Draft Outline Agenda [BUR/2403/06.3/01](#)]
 - 6.4. F&A Update
 - 6.4.1. Budget
 - 6.4.2. WG-OE - Update from Co-chair on progress made on priority items arising from IWC68 [[DOCUMENT](#) – WGOE Updates and timeline [BUR/2403/06.4.2/01](#)]
 - 6.5. ASW Update
- 7. Secretariat updates** [[DOCUMENT](#) - Secretariat Updates [BUR/2403/07/01](#)]
- 8. Date of next Bureau meeting**
- 9. AOB**