



Circular Communication to Members of the Scientific Committee  
and Invited Participants  
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*c.c. Accredited observers to the IWC*

## SC69B Annual Scientific Committee Meeting 2024: Meeting Documents

**Abundance Estimates:** Papers with new abundance estimates that require review during the Abundance Steering Group (ASG) pre-meeting or the SC meeting should be submitted six weeks prior to the ASG meeting - by **8 March 2024**. Please contact Geof Givens ([geof@geofgivens.com](mailto:geof@geofgivens.com)) or Leslie New ([lnew@ursinus.edu](mailto:lnew@ursinus.edu)) if you plan to submit new abundance estimates.

**Paper submission for SC meeting:** Papers, Primary or For information (see below), not discussed during pre-meetings must be submitted by 25 March 2024. If documents are submitted after this deadline, they may be delayed in the approval process and may not be uploaded in time to be included on the SC69B meeting page. Only in exceptional circumstances, and **with permission from the relevant convenor and the SC Chair**, may papers be submitted after the deadline of **25 March 2024**.

**Registration:** You must [register for this meeting](#) and receive confirmation of approval before uploading any documents.

**Primary Papers:** Please submit these papers (i.e., those not previously published, in press or submitted to other fora) online [via this link](#). Document numbers will be assigned by the Secretariat. For help with the submission of papers, please contact [documents@iwc.int](mailto:documents@iwc.int). All papers must be of strict relevance to the topics identified in the [SC69B meeting's draft agenda](#). **During the submission process, authors must submit a brief summary, limited to 300 words.** The summary should be suitable for inclusion in the sub-committee report, not be a repeat of the Abstract and should be written in the third person (referencing the paper) and highlighting only the main finding(s) of relevance to the Committee's agenda. **The paper will not be accepted without this summary.** Papers deemed not relevant to the agenda by the appropriate sub-committee convenor, in consultation with the SC Chair, will also not be accepted.

**For-Info Papers:** If you have a report or paper that you believe is particularly relevant which has been previously published, is in press or has been submitted to other fora, please send to [convenors@iwc.int](mailto:convenors@iwc.int), stating which sub-committee(s) the paper is intended for – please **DO NOT use the online link above to submit For-Info papers** as the Convenors will forward them to the Secretariat documents team for upload. It is your responsibility to ensure that any permissions from the publishers for making these papers available to the meeting participants are met. Please supply a freely accessible web address and/or full reference details for these documents (including a DOI number/web access URL) and indicate who will speak to the paper at the meeting if required to do so. **Like primary papers, authors must submit a brief summary of less than 300 words, during the submission process. If this summary is not submitted, the paper cannot be uploaded.** For-Info papers do not form part of the official document archive of the meeting but may be referenced in the report of the meeting.

**Working Papers:** These are short texts, generated during the meeting that are intended only to expedite resolution of disagreements or stimulate debate within the meeting and can only be submitted with the express agreement of the SC Chair or sub-group Chair. Working papers are not retained after the meeting. Under exceptional circumstances the SC Chair may agree to upgrade them to Primary papers.

The Report of the 2023 SC69A meeting is available [here](#). The main report (without Annexes) has now been published in the Journal of Cetacean Research and Management, Supplement 25.



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Head of Science, Conservation and Management



Mark Tandy  
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