

NJG/JAC/29202

5 April 2002

CIRCULAR COMMUNICATION TO COMMISSIONERS
AND CONTRACTING GOVERNMENTS
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Secretary's Report for the Year 2000-2001

Please find attached the Secretary's Report for the Year 2000-2001.

As agreed at last year's Annual Meeting, the Commission agreed that a Secretary's Report would replace the 'Annual Report' that had been produced in the past, such that the new document:

- reports the activities from the end of one Annual Meeting to the end of the next, thus making it possible to include a summary of the decisions made at the last meeting;
- contains information on the audited financial statements for that financial year; and
- gives a more comprehensive overview of the work of the Commission and the Scientific Committee.

The Commission further agreed that the Secretary would finalise the report in consultation with the Advisory Committee (which has been done) and then circulate it to Commissioners and Contracting Governments. Any comments received would be taken into account prior to publication.

As we would like to include the Secretary's Report in the (blue) publication containing the Chair's Report of the 54th Annual Meeting that will be handed out in Shimonoseki, **please submit any comments you may have by Thursday 11 April**. I apologise for this tight deadline, but the Chair's Report must go to the printers the next day.

Dr. Nicky Grandy
Secretary to the Commission