

CIRCULAR COMMUNICATION TO COMMISSIONERS
AND CONTRACTING GOVERNMENTS
IWC.CCG.235

Clarification of procedure used for distributing documents for IWC/54

I believe that there may be some confusion regarding the procedure the Secretariat is using this year to distribute documents for the meetings of the Commission and its sub-groups (excluding the Scientific Committee) in Shimonoseki. I also understand that some Commissioners have not received some of my recent Circulars sent by email. I therefore thought that it would be useful to provide some clarification and a list of recent Circulars so that you can verify whether you have everything currently available for the meeting.

1. Procedure for document distribution

Non-confidential documents

This year, all non-confidential documents for the meeting of the Commission and its sub-groups (except the Scientific Committee) are being made available to Commissioners, Contracting Governments and observers via IWC's public website. **Copies of such documents are only being sent by email to those Commissioners and Contracting Governments who have specifically requested them following Circular IWC.CCG.220 of 7 February.** To date only Denmark, Germany, Republic of Korea, Norway and the UK have made such a request.

It is assumed that unless we have received a specific request, member governments will download documents from the website. To access these documents, you can go straight to the following link www.iwcoffice.org/Agenda_info.htm. Alternatively, go to the web site (www.iwcoffice.org), click on 'Annual Meeting', and then on 'Draft Agendas and Documents'.

Commissioners and Contracting Governments who routinely receive hard copies of Circulars and documents by post will continue to do so.

Confidential documents

Confidential documents, such as those for the F&A Committee and its sub-groups are not being made available from the website. Instead they continue to be distributed by email or hard copy as appropriate.

2. Documents available as of 4 April 2002

A summary of the documents that are currently available is provided in the table below.

Non-confidential documents available on the website	Confidential documents (distributed by email/fax/post)
<p>Annual Commission Meeting</p> <ul style="list-style-type: none"> Provisional Annotated Agenda IWC/54/14: Financial Statements Chair's Report of the 53rd Annual Meeting <p>Aboriginal Subsistence Whaling Sub-committee</p> <ul style="list-style-type: none"> Revised Draft Agenda <p>Infractions Sub-committee</p> <ul style="list-style-type: none"> Revised Draft Agenda <p>Working Group on Whale Killing Methods & Associated Welfare Issues</p> <ul style="list-style-type: none"> Revised Draft Agenda <p>RMS Working Group</p> <ul style="list-style-type: none"> Draft Agenda IWC/54/RMS1: Report of the Revised Management Scheme Expert Drafting Group. 	<p>F&A Committee</p> <ul style="list-style-type: none"> Revised Draft Agenda IWC/54/F&A4: Secretariat Staff Matters: Proposals for Replacing the Executive Officer IWC/54/F&A7: Arrears of Contributions: Secretariat Report and Proposals for Amendments to the Rules of Procedure and Financial Regulations. <p>Contributions Sub-committee:</p> <ul style="list-style-type: none"> Revised Draft Agenda <p>Scientific Committee</p> <ul style="list-style-type: none"> SC/54/01: The 2002/2003 Research Plan for the Japanese Whale Research Program under Special Permit in the Antarctic (JARPA) SC/54/02: Research Plan for Cetacean Studies in the Western North Pacific under Special Permit (JARPN II).

3. Recent Circulars

A list of the Circulars distributed since the 1 February 2002 is provided below.

01/02/02	NJG/JAC/29146	IWC.CCG.218	Delegation Rooms
07/02/02	NJG/JAC/29150	IWC.CCG.219	Provisional List of Invited Participants to the Scientific Committee
07/02/02	NJG/JAC/29152	IWC.CCG.220	Distribution of documents for the 54 th Annual Meeting, Shimonoseki, Japan, May 2002
07/02/02	NJG/JAC/29153	IWC.CCG.221	Instructions for Opening Statements at the 54 th Annual Meeting, Shimonoseki, Japan, May 2002
07/02/02	NJG/JAC/29154	IWC.CCG.222	Draft Agenda and Information on the 54 th Annual Meeting, Shimonoseki, May 2002
22/02/02	NJG/JAC/29164	IWC.ALL.51	Flight Information
22/02/02	NJG/JAC/29166	IWC.ALL.52	JARPA and JARPN II Research Plans from Japan
22/02/02	MH/DR/F2449	IWC.CCG.223	Financial Contributions : Right to Receive Documentation and to Vote
04/03/02	MH/DR/F2458	IWC.CCG.224	Repayment of Arrears of Financial Contribution – Government of Peru
06/03/02	NJG/JAC/29270	IWC.ALL.53	Submission of Scientific Progress Reports
06/03/02	NJG/JAC/29168	IWC.CCG.225	New Commissioner for St. Lucia
06/03/02	NJG/JAC/29169	IWC.CCG.226	New Commissioner for Senegal
11/03/02	NJG/JAC/29172	IWC.CCG.227	Correspondence between Japan and the Chair of the IWC
11/03/02	NJG/JAC/29173	IWC.CCG.228	New Commissioner for Argentina
11/03/02	NJG/JAC/29174	IWC.CCG.229	List of CCs sent to C&CGs – 08/11/01 – 11/03/02
13/03/02	MH/DR/F2446	IWC.CCG.230	Unpaid Contributions : Suspension of Right to Vote
13/03/02	NJG/JAC/29175	IWC.ALL.54	Travel information for IWC/54 in Shimonoseki
15/03/02	NJG/JAC/29176	IWC.CCG.231	Report of the RMS Expert Drafting Group
20/03/02	NJG/JAC/29179	IWC.CCG.232	Chair's Report of the 53 rd Annual Meeting
21/03/02	NJG/JAC/29180	IWC.CCG.233	Provisional Annotated Agenda for IWC/54 and Other Documents
22/03/02	NJG/JAC/29189	IWC.CCG.234	Draft Agenda for RMS Working Group and request for information in relation to Resolution 2001-2 on Whale Killing Research

I apologise for any confusion that may have been caused by the new approaches to document distribution implemented this year. You will have an opportunity to provide comments during item 3.1.2 of the F&A Committee! However in the meantime, do not hesitate to contact Julie Creek (email: Secretariat@iwcoffice.org; tel: +44-1223-233971; fax: +44-1223-232876) if you require copies of any agendas or documents.

Dr. Nicky Grandy
Secretary to the Commission

cc: Commissioners (by fax)
Non-member Government Observers (for information)