

CIRCULAR COMMUNICATION TO COMMISSIONERS, CONTRACTING GOVERNMENTS
AND MEMBERS OF THE SCIENTIFIC COMMITTEE
IWC.ALL.157

63rd Annual and Associated Meetings of the International Whaling Commission in 2011

Scientific Committee: Tromsø, Norway, May/June 2011

Commission Sub-groups and Commission Plenary: St Helier, Jersey, Channel Islands July 2011

This Circular provides information on:

1. The timetable for the meetings;
2. The venues for the meetings;
3. Hotel booking arrangements;
4. Booking of delegation offices; and
5. Visa requirements.

1. Meeting timetable

The timetable for the meetings of the Scientific Committee, the Commission's sub-groups and the Commission is attached (Annex 1).

The **Scientific Committee** meeting will open on Monday 30 May and the last day of the meeting will be Saturday 11 June. It will be preceded on Saturday and Sunday 28 and 29 May by possible pre-meetings of the AWMP gray whale *Implementation Review*; the Western North Pacific common minke whale *Implementation Review*; and the Assessment of humpback whale Breeding Stock B. Further details of these pre-meetings will follow in due course.

There will be an interval of approximately three weeks between the close of the Scientific Committee meeting and the start of the Commission sub-group meetings.

The **Commission sub-groups** will meet between Tuesday 5 July and Thursday 7 July, with Friday 8 July being set aside for finalising reports.

As last year, a full day has been set aside for a private meeting of Commissioners to be held on Sunday 10 July.

The **Annual Commission Meeting** will last four days and take place from Monday 11 July to Thursday 14 July.

2. Meeting venues

Scientific Committee

The Government of Norway has kindly invited the IWC's Scientific Committee to meet in the City of Tromsø.

The venue will be:

Radisson Blu Hotel
Sjøgata 7,
Postboks 928,
9259 Tromsø

<http://www.radissonblu.com/hotel-tromso>

Commission and Sub-groups

The Sub-group and Commission meetings will take place on the Channel Island of Jersey. The meetings will be hosted by the Secretariat and have been arranged by invitation from the States of Jersey.

The venue will be:

Hotel de France
St Saviours Road
St Helier,
Jersey
JE1 7XP

<http://www.defrance.co.uk/>

3. Hotel Booking Arrangements

Scientific Committee: Summer accommodation in Tromsø sells out by the middle of spring and so it is essential to book early.

Arrangements should be made directly with the hotel. In order to assist delegates we have advance block reservations at three hotels in Tromsø:

Radisson Blu	Price per day:	Kr. 1195 / 1395 for single/double room per day incl. breakfast
	Booking telephone:	+47 77 75 90 16 or e-mail jan.naess@radissonblu.com
	Reference:	International Whaling Commission
Thon Hotel	Price per day:	Kr 1145 for single or double room per day
	Booking telephone:	+47 77 69 80 50 or e-mail Tromso@thonhotels.no
	Reference number:	10 21 50
Amalie Hotel	Price per day:	Kr 1025/1250 for single/double per day
	Booking telephone:	+47 77 66 48 00 or e-mail post@amalie-hotel.no
	Reference number:	76 39 60

The hotels in Tromsø have advised us that the advance block booking will be held open for Scientific Committee participants until **31 January 2011**. After this time rooms will be released to general availability, and are expected to have sold out by March. **Early booking is therefore essential.**

Delegates may also wish to consider the Rica Hotel which is close to the Conference Venue. Please note that there is no advance IWC reservation at this hotel:

Rica Ishavshotel
Fredrik Langes Gate 2
9008 Tromsø
Norway

tel: +47 77 66 64 00

fax: +47 77 66 64 44

email: rica.ishavshotel@rica.no

Commission sub-groups and plenary: The Hotel de France has offered heavily discounted room rates to IWC delegates. In order to obtain these rates the attached booking form at Annex 2 (also available through the IWC website) must be used.

4. Booking of delegation offices in Jersey

The Hotel de France has a number of rooms available for potential use as delegation offices. Any delegation wishing to book an office should contact Adele Oswald (Hotel de France Conference and Banqueting Manager) by email at ao@defrance.co.uk or by telephone on ++44 (0) 1534 614 294.

5 Visa Requirements

All participants are encouraged to check their visa status and if a visa is needed, to apply for a visa as early as possible.

Details for visa requirements for entry to Norway can be found through the Norwegian Directorate of Immigration at:

<http://www.udi.no/Norwegian-Directorate-of-Immigration/Central-topics/Visa/Who-needs-a-visa/>

Details for visa requirements for entry to the Island of Jersey can be found through the United Kingdom Border Agency at:

<http://www.ukvisas.gov.uk/en/doineedvisa/channelislandisleman>

Dr. Simon Brockington
Secretary to the Commission

Annex 1

Schedule of Meetings for the 63rd Annual Meeting of the IWC in 2011

1) Scientific Committee. Venue: Radisson Blu Hotel, Tromsø, Norway

Day no.		Date		Activity		
				<i>Morning</i>	<i>Afternoon</i>	
1.	Friday	27	May	Set-up		
2.	Saturday	28	May	Set-up		
3.	Sunday	29	May	(and pre-meetings of the Scientific Committee on 28 and 29 May ¹)		
4.	Monday	30	May	Introductory Plenary ²	Reading	
5.	Tuesday	31	May	Sub-committee introductions	Reading	
6.	Wednesday	1	June	Sub-committee meetings (7 days)		
7.	Thursday	2	June			
8.	Friday	3	June			
9.	Saturday	4	June			
10.	Sunday	5	June			
11.	Monday	6	June			
12.	Tuesday	7	June			
13.	Wednesday	8	June	Rest day		
14.	Thursday	9	June	Plenary meeting (3 days)		
15.	Friday	10	June			
16.	Saturday	11	June			
17.	Sunday	12	June	Scientific Committee Convenor's Meeting		

2) Commission and sub-groups. Venue: Hotel de France, Jersey, Channel Islands

Day no.		Date		Activity		
				<i>Morning</i>	<i>Afternoon</i>	
1.	Sunday	3	July	Set up		
2.	Monday	4	July	Registration (delegates, observers)		
3.	Tuesday	5	July	ASW	WKM	BSC
4.	Wednesday	6	July	CC		INF
5.	Thursday	7	July	F&A		
6.	Friday	8	July	Report preparation and review		
7.	Saturday	9	July	Document translation and Plenary set-up		
8.	Sunday	10	July	Registration (delegates, observers and media) & Private Commissioner's Meeting		
9.	Monday	11	July	63rd Annual Commission Meeting (4 days)		
10.	Tuesday	12	July			
11.	Wednesday	13	July			
12.	Thursday	14	July			
13.	Friday	15	July	Equipment dismantle (no meetings)		

¹ Possible pre-meetings include: AWMP gray whale *Implementation Review*; Western North Pacific common minke whale *Implementation Review*; Assessment of humpback whale Breeding Stock B

² Including welcome address from Norway



INTERNATIONAL WHALING COMMISSION

SIXTY THIRD ANNUAL MEETING - JULY 2011

Hotel de France, St Helier, Jersey, C.I.

ACCOMMODATION BOOKING FORM

Please reserve room(s) at £140.00 per night Double/Twin* Occupancy B&B
*Please delete as appropriate
Applicable 30th June – 16th July 2011

Please reserve room(s) at £110.00 per night Sole Occupancy Room B&B
Applicable 30th June – 10th July 2011

Please reserve room(s) at £120.00 per night Sole Occupancy Room B&B
Applicable 11th July – 16th July 2011 (Exclusive use of Hotel)

Up-graded Rooms and Suites are available on request and carry supplements. Enquiries to Reservations Dept.

Arrival Date: Departure Date:

*Book 5 consecutive nights or more and receive a reduced rate of:
£110.00 sole occupancy and £130.00 double occupancy
from 30th June – 16th Jul 2011*

Title (Mr/Mrs/Miss/Ms): First Name:

Surname: Share with:

Address:

Tel: Email:

Please supply your credit card details:

AMEX Card Number:
Mastercard
Visa

Valid From:

Expiry date: Signature:

You will be contacted by telephone for your 3 digit security code.
The first night's accommodation will be taken as a NON-REFUNDABLE Deposit.

*Please complete & return to the Reservations Department by 31st May 2011:
Fax No: 00 44 1534 614199 or E-mail: reservations@defrance.co.uk
If a confirmation is not received within 7 days, please contact the Reservations Department on
Tel: 00 44 1534 614100*



