



- 3.4.2 MoU with UNEP- Specially Protected Areas and Wildlife (SPAW)
- 3.4.3 Letter of Intent (LoI) with FAO / Indian Ocean Tuna Commission (IOTC)
- 3.4.4 Letter of Agreement (LoA) with FAO for the Common Oceans Areas Beyond National Jurisdiction Programme
- 3.4.5 MoU with the Center for Coastal Studies (CCS)

### 3.5 IWC Headquarters

*This item will update the Committee on the condition of the IWC headquarters building and progress to date on the sale.*

- 3.5.1 Presentation and discussion of modified terms for sale of Red House

### 3.6 Credentials

*This agenda item will update the Committee with a summary of the credentials received to date. The Secretariat prepared draft Terms of Reference and Rules of Procedure for the Credentials Sub-Committee as part of the WG-OE comment process.*

## 4. INTERSESSIONAL WORKING GROUPS

### 4.1 Report of the Standing Working Group for Operational Effectiveness (WG-OE)

*At IWC64 in 2012, the Commission endorsed a recommendation from the F&A Committee to establish a working group on Operational Effectiveness and Cost-Saving Measures.*

*This item will update the Commission on the progress of work to date.*

- 4.1.1 Discussion on Voting Rights paper
- 4.1.2 Discussion on WG-OE proposals

### 4.2 Report of the Intersessional Correspondence Group for Strengthening Financing (ICG-SF)

*At IWC62 in 2010, the Commission endorsed the recommendation of the F&A Committee that it convene a small group to find ways to strengthen the financing of supporting the rebuilding and maintenance of healthy whale populations.*

*This item will update the Commission on the progress of work to date including the priority areas.*

### 4.3 Voluntary Conservation Fund Steering Group

*This agenda item will consider the report from the Steering Group.*

### 4.4 Reports from other Committees or Working Groups as appropriate

## 5. FINANCIAL IMPLICATIONS OF PROPOSED RESOLUTIONS AND SCHEDULE AMENDMENTS

*This item allows for discussion of any proposed Resolutions which may require the input of the F & A Committee, including those which may have an impact on Secretariat staff and resources.*

*For IWC68 the WG-OE may propose changes in the RoP and/or Terms of Reference*

## 6. FINANCIAL CONTRIBUTIONS FORMULA

*This is a standing agenda item which provides an opportunity for discussion on the formula for calculating financial contributions.*

## 7. FINANCIAL STATEMENTS, BUDGETS AND OTHER MATTERS ADDRESSED BY THE BUDGETARY SUB-COMMITTEE

*These matters have previously been discussed by the Budgetary Sub-Committee at its meeting on Friday 14 October. This item includes the financial documents required to be presented under financial regulations D1 and D2.*

### 7.1 Review of outturn position for 2018, 2019, 2020 and 2021 and the forecast outturn for 2022

#### 7.1.1 Report of the Budgetary Sub-Committee, including:

- Audited accounts for 2018, 2019, 2020 and 2021
- The forecast outturn position for 2022
- Recommendation in relation to Observer, NGO and Media fees

#### 7.1.2 Secretary's Report on Financial Contributions and Voting Status

### 7.2 Scientific Committee Future Workplan, Research Budget Request and Prior Year Spending

#### 7.2.1 Future Workplan, Research Budget Request and Prior Year Spending

#### 7.2.2 Discussion on the Communications proposal

### 7.3 Consideration of Proposed Budget for 2023 and 2024

#### 7.3.1 Report of the Budgetary Sub-Committee

### 7.4 F&A Committee Discussions and Recommendations

### 7.5 Budgetary Sub-Committee Operations

## 8. DATE AND PLACE FOR FORTHCOMING MEETINGS

*The Biennial schedule of the Commission means that its next meeting is due in September/October 2024. Rule of Procedure B.1. encourages any Contracting Government desiring to extend an invitation to host the meeting provide notice 2 years in advance.*

*At the time of writing, the Scientific Committee will meet next in May 2023 in Bled, Slovenia.*

*The Secretariat is able to provide detailed information to any Contracting Government considering an offer to host either a Commission or Scientific Committee Meeting.*

9. BUREAU MEMBERSHIP

*The Bureau is constituted under Rule of Procedure M.9. which also describes its membership. This item allows for discussion and nomination of members for the 2-year period to the next Commission meeting. Changes in the membership are expected this year because of the election of new Chair and Vice Chair as well as expiration of two-year terms for some Commissioners.*

10. ANY OTHER MATTERS

11. ADOPTION OF THE REPORT

*The Chair will propose to adopt the report by correspondence.*

## TERMS OF REFERENCE

The Finance and Administration Committee shall advise the Commission on expenditure, budgets, scale of contributions, financial regulations, staff questions and other such matters as the Commission may refer to it from time to time (*Rule of Procedure M.8.*)

## ADMISSION OF OBSERVERS

### *Rule of Procedure C.2*

2. Observers accredited in accordance with Rule [of procedure] C.1.(a) and (b) are admitted to all meetings of the Commission and the Technical Committee, and to any meetings of Committees and all subsidiary groups of the Commission and the Technical Committee, except the Commissioners-only meetings, meetings of the Bureau and closed meetings of the Finance and Administration Committee.

## SPEAKING RIGHTS FOR OBSERVERS

### *Rule of Procedure C.3*

3. Observers accredited in accordance with rule C.1.(a) and (b) will have speaking rights during Plenary sessions and sessions of Commission subsidiary groups and Committees to which they are admitted to under C.2, in accordance with the Rules of Debate of the Commission. Observers might also submit documents for information to the delegations and observers participating in such sessions, provided these are submitted through the Secretariat at least 48 hours before the session in which they are intended to be made available, and are duly authored or endorsed by the accredited organisation making the submission, which is to be held responsible for its contents.

### *Rules of Debate Paragraph A*

#### A. Right to Speak

1. The Chair shall call upon speakers in the order in which they signify their desire to speak, with the exception of accredited Observers, which should be allowed to speak only after all Commissioners desiring to speak do so. As a general rule, Observers will only be allowed to speak once at each Agenda item under discussion, and at the discretion of the Chair.