

68th Annual Meeting of the International Whaling Commission

BUDGETARY SUB-COMMITTEE (BSC)

09.00-13:00 Hrs Friday 14 October 2022 at the Grand Hotel Bernardin, Portorož, Slovenia

PROVISIONAL AGENDA *and annotations*

1. INTRODUCTORY ITEMS

- 1.1. Appointment of Chair *[Adam Clark, Australia, is proposed]*
- 1.2. Appointment of Vice Chair
- 1.3. Appointment of rapporteurs
- 1.4. Review of documents
- 1.5. Observer participation

2. ADOPTION OF AGENDA

3. AUDITED FINANCIAL STATEMENTS FOR PREVIOUS FINANCIAL YEARS

Four sets of accounts have been produced since the Commission last met in-person in September 2018. All sets of statements have been audited and received an unqualified opinion. This agenda item gives an opportunity for the BSC to comment upon the accounts in accordance with Financial Regulation C.5.

The IWC's financial year is January-December.

- 3.1. Audited accounts for the financial year ending 31 December 2018, 2019, and 2020
 - 3.1.1. Introduction by the Executive Secretary
- 3.2. Audited accounts for the financial year ending 31 December 2021
 - 3.2.1. Introduction by the Executive
- 3.3. Committee discussion and recommendations

4. FORECAST OUTTURN POSITION 2022

The forecast outturn is an estimate of the financial position at the end of the current year based upon income and expenditure to date and expected activity for the rest of the year. This agenda item gives an opportunity for the BSC to comment upon the forecast outturn in accordance with Financial Regulation D1.a.

- 4.1. Introduction by the Executive Secretary for the 2022 financial year forecast outturn.
- 4.2. Secretary's report on financial contributions and voting status.
- 4.3. Committee discussions and actions arising

5. REVIEW OF PROPOSED BUDGET

An important function for the BSC is to make recommendations on the Commission's future budget to the Finance and Administration Committee.

The BSC chair has developed a balanced budget proposal for the 2023-24 biennium, in consultation with the Secretariat's Head of Finance. The proposal includes three options for balancing the budget which have been reviewed and supported by the Bureau.

- 5.1. Introduction by the BSC Chair of the overall budget situation and context.
- 5.2. Report of the Scientific Committee's prior year spending, and future workplan.
- 5.3. BSC Chair's presentation of proposed budget for 1 January 2023 to 31 December 2024.
 - 5.3.1. Discussion of the Scientific Committee's research budget request.
 - 5.3.2. Discussion of recommendations with financial, human, or other resource implications.
- 5.4. BSC Chair's introduction to the Budget Reform Strategy document.
- 5.5. Recommendations for NGO, Observer & Media fees.
- 5.6. Committee discussions, actions arising and recommendation of a preferred budget option

6. BUDGETARY SUB-COMMITTEE MEMBERSHIP

Membership of the BSC is through rotation of Contracting Governments. Two seats are allocated to Contracting Governments in each capacity to pay group, and Governments serve for four years with membership then passing on in alphabetical order.

The Secretary will introduce a list of current and future BSC members.

- 6.1. BSC leadership roles
- 6.2. Confirm any outgoing and continued membership
- 6.3. Discussion of engagement and participation

7. SUMMARY OF RECOMMENDATIONS TO THE F&A COMMITTEE

The BSC is tasked with developing the Commission's budget. Accordingly, its recommendations must include:

A recommendation in regard to the 2018, 2019, 2020 and 2021 accounts and forecast outturn position for the current year ending 31 December 2022.

A recommendation in regard of the level for the NGO, Observer and Media fees for the biennial period 2023/2024.

A recommendation in regard to the 2023-2024 budget proposal, of a preferred budget option.

8. ADOPTION OF REPORT

The Chair will propose to adopt the report by correspondence.

TERMS OF REFERENCE

At IWC 51 in 1999 the Commission agreed to establish a Budgetary Sub-committee to review income and expenditures and proposed budgets to help expedite the work of the full Finance and Administration Committee (*Ann. Rep. Intl. Whaling Comm. 1999: 46*). It first met at IWC 52 in 2000.

ADMISSION OF OBSERVERS

Rule of Procedure C.2

2. Observers accredited in accordance with Rule [of procedure] C.1.(a) and (b) are admitted to all meetings of the Commission and the Technical Committee, and to any meetings of Committees and all subsidiary groups of the Commission and the Technical Committee, except the Commissioners-only meetings, meetings of the Bureau and closed meetings of the Finance and Administration Committee.

SPEAKING RIGHTS FOR OBSERVERS

Rule of Procedure C.3

3. Observers accredited in accordance with rule C.1.(a) and (b) will have speaking rights during Plenary sessions and sessions of Commission subsidiary groups and Committees to which they are admitted to under C.2, in accordance with the Rules of Debate of the Commission. Observers might also submit documents for information to the delegations and observers participating in such sessions, provided these are submitted through the Secretariat at least 48 hours before the session in which they are intended to be made available, and are duly authored or endorsed by the accredited organisation making the submission, which is to be held responsible for its contents.

Rules of Debate Paragraph A

A. Right to Speak

1. The Chair shall call upon speakers in the order in which they signify their desire to speak, with the exception of accredited Observers, which should be allowed to speak only after all Commissioners desiring to speak do so. As a general rule, Observers will only be allowed to speak once at each Agenda item under discussion, and at the discretion of the Chair.