

CIRCULAR COMMUNICATION TO COMMISSIONERS, CONTRACTING GOVERNMENTS
AND MEMBERS OF THE SCIENTIFIC COMMITTEE
IWC.ALL.81

57th Annual and Associated Meetings, Ulsan, Republic of Korea, May/June 2005

This Circular provides information on:

1. the venue and the timetable for meetings;
2. hotel booking arrangements and travel information;
3. delegation offices.

1. Meeting venue and timetable

The 57th Annual Meeting will be held at the:

Lotte Hotel,	Tel: +82-52-960-1000
1480-1 Samsan-Dong,	Fax: +82-52-960-4334/5
Nam-Ku,	Website: www.hotellotte.co.kr
Republic of Korea 680-020	

The timetable for the meetings of the Scientific Committee, the Commission's sub-groups and the Commission is attached. It is as agreed by the Commission in Sorrento (see IWC/56/15).

The Scientific Committee will meet from Monday 30 May to Friday 10 June 2005. It will be preceded by a 3-day workshop on the use of market sampling to estimate bycatch (Friday 27 to Sunday 29 May) and a 2-day meeting concerning sea ice and whale habitat (Saturday 28 May to Sunday 29 May).

The Commission sub-groups will meet between Monday 13 June and Friday 17 June, with Saturday 18 June set aside for finalising reports. The following groups are scheduled to meet:

- (1) the Working Group on Whale Killing Methods and Associated Welfare Issues;
- (2) the Conservation Committee;
- (3) the Infractions Sub-committee;
- (4) the Aboriginal Subsistence Whaling Sub-committee;
- (5) the Contributions Task Force (if needed);
- (6) the Budgetary Sub-committee;
- (7) the Revised Management Scheme Working Group;
- (8) the Finance and Administration Committee.

The Annual Commission Meeting will take place from Monday 20 June to Friday 24 June.

2. Hotel booking arrangements and travel information

Arrangements for booking bedrooms at the Lotte and other hotels are being handled by MKI Travel and Conference Management Inc. of Ottawa. All enquiries for bedroom accommodation should be addressed to MKI, ideally through their website at:

http://www.mkitravel.com/upcoming_events/iwc/index.shtml

Attached to this circular (and included as hard copy of the postal version) is a brief description of the hotels and a booking form. Alternatively, a secure form through which bookings may be made online is available on MKI's website.

As you will see from MKI's website, some of the hotels are a bus-ride away from the Lotte. Buses will be laid on to transport delegates between the other hotels and the Lotte.

3. Delegation offices

The hotel is currently holding a number of rooms suitable for use as delegation offices/hospitality rooms. Any delegation wishing to book such a room should contact Mr Steve Lee, Sales and Marketing Manager at the Lotte Hotel (tel: +82-52-960-4230/2; fax: +82-52-960-4233; e-mail: nelee@hotellotte.co.kr).

Dr. Nicky Grandy
Secretary to the Commission

Schedule of Meetings during the 57th Annual Meeting, Ulsan, Republic of Korea, 2005

Friday	27 May	Set-up			
Saturday	28 May	<i>(and pre-meetings of the Scientific Committee on (1) Workshop on the use of market sampling to estimate bycatch; and (2) sea ice and whale habitat meeting (2 days))</i>			
Sunday	29 May				
Monday	30 May	Scientific Committee			
Friday	10 June				
Saturday	11 June	Scientific Committee Convenors Meeting			
Sunday	12 June	Preparation of Scientific Committee Report			
		<i>Morning</i>	<i>Afternoon</i>		<i>Evening</i>
Monday	13 June	WKM		CC	
Tuesday	14 June	INF	ASW	CTF (if needed)	BSC
Wednesday	15 June	RMS		RMS	
Thursday	16 June	RMS		RMS	
Friday	17 June	F&A		F&A	
Saturday	18 June	Review sub-group reports			
Sunday	19 June	Registration		Priv Comms meeting	
Monday	20 June	57th Annual Meeting			
Tuesday	21 June				
Wednesday	22 June				
Thursday	23 June				
Friday	24 June				

- WKM Working Group on Whale Killing Methods and Associated Welfare Issues
 CC Conservation Committee
 INF Infractions Sub-committee
 ASW Aboriginal Subsistence Whaling Sub-committee
 CTF Contributions Task Force (not open to GO/IGO/NGO observers)
 BSC Budgetary Sub-committee (not open to GO/IGO/NGO observers)
 RMS Working Group on the Revised Management Scheme
 F&A Finance and Administration Committee (not open to GO/IGO/NGO observers)