

# International Whaling Commission

Chairman  
Mr Michael Canny (Ireland)

Vice-Chairman  
Prof. Bo Fernholm (Sweden)

Secretary  
Dr Ray Gambell OBE

The Red House  
135 Station Road  
Impington, Cambridge  
CB4 9NP UK

Tel: +44 (0) 1223 233971  
Fax: +44 (0) 1223 232876  
Email: [iwcoffice@compuserve.com](mailto:iwcoffice@compuserve.com)

RG/JAC/27773

3 April 2000

## CIRCULAR COMMUNICATION TO COMMISSIONERS, CONTRACTING GOVERNMENTS AND MEMBERS OF THE SCIENTIFIC COMMITTEE IWC.ALL.28

### Submission of Scientific Progress Reports

Scientific Progress Reports have their origin in Article VIII, Paragraph 3 of the Convention and are formalised in the Rules of Procedure of the Scientific Committee (Rule E.1).

All member nations are urged by the Commission to provide Progress Reports to the Scientific Committee following the most recent guidelines (*Rep. int. Whal. Commn* 48: 292-5). The outline report attached (ProgRep.doc) should be used as a template for the report. General information in the report should cover the intersessional period (or, if a report was not submitted last year, the period since the last report) but statistical information **must** be provided by calendar year or season as explained in the template.

Progress Reports should normally be supplied in sufficient quantities for distribution at the meeting [*Rep. int. Whal. Commn* 29:29 (1979)]. As in previous years, the Secretariat will reproduce them provided that they are **received in the Secretariat by 31 May 2000.** Papers can be submitted either by e-mail or as good quality single-sided, single-spaced top copies.

**Progress Reports, submitted after that date must be provided in 140 copies for distribution to the Scientific Committee** [*Rep. int. Whal. Commn* 29:29 (1979)], **otherwise there will be serious delays in arranging for the production of the necessary copies.** These documents should normally be supplied printed single spaced, double-sided, preferably on A4 sized paper (210 x 297mm) or equivalent.



Dr R. Gambell  
Secretary to the Commission